

# OME-RESA INSIGHT

Issue 22

Spring 2018

Ohio Mid-Eastern Regional Education Service Agency

An Information Technology Center (ITC) of the Ohio Education Computer Network (OECN)

Serving an 11 county area and 45 school districts in Mid-Eastern Ohio

***“This is not Goodbye . . .  
It’s Enjoy Your New Beginning”***

*By Angela Underwood, Executive Director*



Many of you know and have worked with Sam Fleder over his 31 years at OME-RESA and have experienced his dedication and knowledge of Technical Services. Sam’s humble nature and drive to help others will be missed; he is not only a co-worker, but a true friend.

Sam’s last day at OME-RESA will be May 31st when he begins his well deserved retirement.

Please help us in wishing the best to Sam as he starts this new chapter in his life. You can send your wishes to him at [sam.fleder@omeresana.net](mailto:sam.fleder@omeresana.net).

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## COOPERATIVE SERVICES UPDATE



With school districts struggling to do more with less, it's essential to receive maximum value for every dollar spent. OME-RESA Cooperative Services assists by providing a mechanism for schools to pool their collective purchasing power – saving money and improving efficiency.



### OME-RESA's Annual Vendor Fair

The Cooperative Services Department will hold its 3<sup>rd</sup> annual vendor fair on August 2<sup>nd</sup> at Pritchard Laughlin Civic Center in Cambridge, OH. Last year we had over 60 participants from our school districts that had the opportunity to browse over 30 vendor booths. Vendors will be donating gifts for door prizes that will be raffled off.

### OME-RESA's Food Program

The Commercial Food, Bakery, Ice Cream & Dairy Bids have been extended! Pricing period to run 7/1/2018 – 6/30/2019.

### NEW! HVAC Filter Bid

Newly awarded bid! Very aggressive pricing direct from the manufacturer. Minimum order for free freight = \$1,000.00. Non-listed filters will be quoted upon request.

### Custodial Supplies Bid

A new custodial bid is now available. Please download and review the new bid as it has changed substantially from last year. If you have any questions please contact us.

### School & Office Supplies Catalog

The 2018 – 2019 School & Office Supply Bid was extended and is available online. Please download the updated catalog.



## ***COOPERATIVE SERVICES UPDATE - CONTINUED***

### **Purchasing Catalogs**

Cooperative Services updates the purchasing catalogs on our website frequently. Please ensure that you are using the most up to date version by accessing our website for catalogs when you order supplies. Changes occur when it is necessary to revise product offerings, change pricing, etc. When a catalog is updated, a Cooperative Update E-mail is sent to our mailing database. If you would like your email added to our mailing list, please email [coop@omeresanet.net](mailto:coop@omeresanet.net) with the purchasing programs you would like to learn more about.

### **Why it Pays to Utilize OME-RESA's Cooperative Services**

Each program offered by OME-RESA and partner cooperatives is checked for quality assurance. That means that we don't allow vendors to work with our members who have poor customer service records or are unwilling to provide the best possible pricing for members.

We also take care of legal bidding requirements and fees on behalf of our members. We offer sample board resolutions, brochures, and other detailed information for each of our programs. Member districts can rely on the OME-RESA Cooperative Services team to take the guess-work out of a complicated bidding process.

We advocate on your behalf with vendors. If at any time you have issues or questions regarding a program vendor, allow us to assist you. We are here to help.

Not sure if we offer a particular purchasing program? Contact us. We have numerous purchasing programs through local, state, and nationwide cooperative programs. If the program does not exist, we can explore opportunities to add products to existing programs or create programs to meet our members' needs.

### **CONTACT COOPERATIVE SERVICES TODAY**

#### **Wendy Barr**

Regional Cooperative Services Liaison  
Phone (740) 283-2050 x 108  
Email: [wendy.barr@omeresanet.net](mailto:wendy.barr@omeresanet.net)

#### **Adam Lewis**

Regional Cooperative Services Liaison  
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## *STUDENT SERVICES UPDATE*

### **Student Services**

Scheduling Trainings – We're finishing up on scheduling trainings this month. The trainings were conducted regionally with over 50 people in attendance across the sessions. We've conducted High School scheduling trainings involving the batch scheduler. We're now finishing up on the Elementary scheduling trainings.

Graduation Points Trainings – Graduation Points is a method of verifying students' information to see if they've met all the credit requirements for graduation and also to show readiness for their next steps in college and/or careers. We conducted regional training sessions on the Graduation Points screens. We had over 60 people in attendance across these sessions.

Ad-Hoc Reports – Please keep in mind that the Ad-Hoc Reports section in StudentInformation is being updated on a regular basis with new reports that you may find to be very helpful. The reports can be processed with the output made available in various formats such as Excel, PDF, RTF and CSV. Access to that area of the system is based on your user account security. If you have any questions concerning your access, please contact your district DASL account administrator.

StudentInformation Open Labs – We've implemented the StudentInformation Open Labs held here at our training center in Steubenville. The open labs provide an opportunity for district personnel to work on specific issues and have OME-RESA Student Services Staff available for assistance or they can come to an open lab to work in an uninterrupted environment. Please check the Event Scheduler on our website for Open Lab dates.

## *STUDENT SERVICES UPDATE - CONTINUED*

### **VirtualClassroom/DataMap**



Software Answers is providing districts an opportunity to try VirtualClassroom and DataMap for free for 60 days.

During this trial, the following is provided:

- \* Step by step processes designed for successful implementation.

During these 60 days, you will use your district data. If you choose to utilize one or both of these programs after 60 days, there is no need to start the process all over again.

- \* Training materials broken down by specific tasks and user roles.

During these 60 days, multiple users in your district can utilize these programs.

- \* Online tool, known as Basecamp, facilitates communication, access to resources and keeps everyone on track.

This kickstart allows you to work with OME-RESA and Software Answers.

If your district is interested in utilizing this 60 day kickstart, please send an email to [DASLStaff@omeresanet.net](mailto:DASLStaff@omeresanet.net)

## ***STUDENT SERVICES UPDATE - CONTINUED***

**Jefferson County ESC online courses seamlessly integrate with VirtualClassroom. Districts can import over 150 courses through VirtualClassroom.**

**Jefferson County ESC online courses seamlessly integrate with VirtualClassroom.  
Districts can import over 150 courses through VirtualClassroom !**

- ⇒ Full-year and semester courses
- ⇒ Curriculum fully-aligned to Ohio Academic Content Standards
- ⇒ Provides alternatives to students while maintaining full enrollment in home district
  
- ⇒ Useful for:
  - Blended Learning
  - Homebound or homeschooled students
  - Gifted student and enrichment
  - Special needs students on IEP's
  - Dropouts and at-risk students
  - Summer school students
  - Credit recovery



## ***STUDENT SERVICES UPDATE - CONTINUED***

### **Gradebook**



2018-2019 GradeBook changes:

An email was sent to ProgressBook Points-of-Contact with a form for any changes for next school year (grading scale, reporting terms, calculations, etc). If you have any questions or need a copy of the form please send an email to [pbstaff@omeresanet.net](mailto:pbstaff@omeresanet.net)

### **Custom Report Cards:**

If your district is interested in a new custom report card, or you want to make changes to an existing custom report card, please send an email to [pbstaff@omeresanet.net](mailto:pbstaff@omeresanet.net). The deadline for submitting this information is July 1<sup>st</sup>.

### **Standards Based Report Cards:**

Recently Software Answers did a presentation on Standards based report cards at ECOESC in New Philadelphia. The documentation from this presentation can be found on our website. If your district is interested in Standards Based Report cards please send an email to [pbstaff@omeresanet.net](mailto:pbstaff@omeresanet.net).

### **Software Answers New Feature:**

Software answers has a new feature available called ProgressBook GURU. ProgressBook Guru is a place where you as an administrator or teacher can go to ask questions and get information from other ProgressBook users. Software Answers staff monitor this website and also answer questions as well as student services staff at OME-RESA. You can get to the GURU by going to help when you are in ProgressBook and clicking on GURU. You can also get there by going to <https://guru.prgoressbook.com>

## *EMIS UPDATE*

### **ODE/ITC Face-To- Face Trainings:**

The next ODE/ITC training is scheduled for June 5<sup>th</sup> from 1:30 to 3:30 at ECOESC in New Philadelphia. The agenda will be posted as soon as it is available.

### **17/18 EMIS Alliance Trainings:**

The final round of EMIS Alliance trainings will be held in June. This round of trainings will cover the Where Kids Count Report in the morning sessions and the Graduation Reports in the afternoon session. The first training will be on Monday, June 11<sup>th</sup> at the OME-RESA offices in Steubenville and the second training will be on Wednesday, June 13<sup>th</sup> at the ECOESC offices in New Philadelphia. Separate registration is required if attending both the morning and afternoon session.

### **FY18 EMIS Collections closing earlier than scheduled!**

**Please note that the following collections will be closing earlier than planned:**

End of Year Student – closes July 18<sup>th</sup>

Spring End of Course State Assessment – closes July 18<sup>th</sup>

Spring State Assessment Grades 3-8 – closes July 18<sup>th</sup>

Child Outcome Summary Assessment – closes July 13<sup>th</sup>

These collections were originally scheduled to close at the end of July, but due to changes in Federal reporting by ODE and the faster return of assessment data, the closing dates were bumped up by 10 days.



## ***EMIS UPDATE - CONTINUED***

### **The following collections will close in August:**

Calendar collection – closes August 10<sup>th</sup>

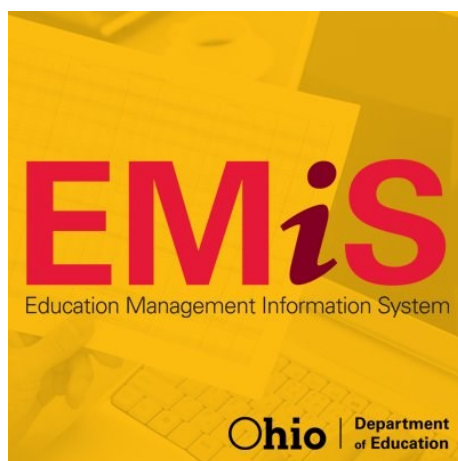
Final Staff and Course – closes August 10<sup>th</sup>

OELPA Assessment – closes August 10<sup>th</sup>

Other Accountability Assessment – closes August 15<sup>th</sup>

Spring Alternate Assessment – closes August 10<sup>th</sup>

Spring OGT Assessment – closes August 10<sup>th</sup>



## ***FISCAL SERVICES UPDATE***

### ***Fiscal Year End Treasurers' In-Service Scheduled***

The dates for the fiscal year end treasurers meetings have been set. One meeting will be held at OME-RESA and we will be recording the meeting so it can be posted to our website. The second will not be recorded and will be held at Buckeye JVS.

You can attend one of the two scheduled meetings or view the recorded meeting once it is posted. There will be 4 separate recordings. 1) Budgetary Close Out Procedures 2) Payroll Close Out Procedures 3) Budgetary Questions 4) Payroll Questions This was requested so you can watch only the recordings that pertain to you.



***Registration and attendance is a must if you want a CEU.*** The registrations are posted on our website. The Buckeye JVS meeting will be June 8th and OME-RESA will be June 7th. Refreshments will be at 9:00 and the meeting will start promptly at 9:30.

Districts that are on the Redesign software will have a separate meeting. These meetings are on the same day and at the same locations but will start at 1:00.

### ***Fiscal Trainings-Classic Software***

Diane McAfee has held several trainings over the past few months in the classic system. If you have any suggestions on a training you would like to have, please contact Diane at [diane.mcafee@omeresanet.net](mailto:diane.mcafee@omeresanet.net)

### ***Redesign Trainings***

The schedule of the redesign trainings and the districts in each wave can be found on our website. On the main page click on the link under Latest News and when the screen refreshes click on the red **Click Here**.

### ***eSERS***

Start to look ahead at your pay schedule so you are ready to add the necessary cycle(s) when they open up the 18-19 fiscal year. Remember bank holidays when creating the pay schedules.

## ***FISCAL SERVICES UPDATE - CONTINUED***

### ***Kiosk***

Does your district plan on changing the email domain this summer? If so, please be sure all employees are able to login with the current username and password before starting the changeover. Please contact fstaff prior to the change so we can assist you in the process.



### ***Budgetary-Did you know?***

Did you know you can start entering FY19 purchase orders now? Creation of the purchase order will proceed normally until you validate the purchase order. At this time, you will receive an error/warning telling you that the p.o. date is outside the current processing month. If you proceed, and post the p.o., the status will change to FUTURE\_PO, and will also be posted to a batch file. You will print the p.o. as normal. The future p.o. batch files may then be posted to the USAS files when you are processing for that month.

### ***Payroll Reminder***

Just a reminder to enter a separation date and reason in payroll for any employee who is separating employment (retiring/resigning...). This needs done as soon as you know the employee is leaving.

### ***USAS/USPS Redesign***

There are 3 districts using the redesign software, Harrison Hills, Indian Creek, and Lisbon . We have experienced some bugs, which is expected in any new software. We are very pleased with the SSDT's quick response time and subsequent resolutions. We would like to thank the redesign districts for their patience and input as we all learn this new software.

### ***Data Collector Collections for Fiscal***

There are 2 collection windows open for fiscal.

- Final Staff and Course (L) - Collection period February 6<sup>th</sup> to August 10<sup>th</sup>
- Five Year Forecast (P) - Collection period April 3<sup>rd</sup> to May 31<sup>st</sup>

If you have any problems or questions please email fstaff.

## ***FISCAL SERVICES UPDATE—CONTINUED***

***Here are a few items that can be checked now to make June close out a little easier:***

- Run the STRS Advance and balance the FYTD totals to the checks written to STRS for the FY18 earnings.
- Run W2 PROC, look for fatals and balance the first 2 quarters.
- Run VALACT and look for invalid accounts. Backup and run ACTCHG if needed.

## INFOHIO UPDATE

### INFOhio Awards

OME-RESA joins all other ITCs across the State of Ohio in congratulating the newest award winners!!



As an INFOhio Provider at LACA for the past 21 years, Trish has demonstrated aptitude in training educators to integrate INFOhio digital resources into their daily instructional strategies. In her capacity as an ICoach, Trish has conducted hands-on professional development sessions that provide teachers a place to practice integrating INFOhio's digital content with the Ohio Learning Standards. Trish's unwavering support of INFOhio resources and professional development opportunities, such as the ICoach program Jon so enthusiastically championed, makes her an ideal recipient of the Jon Bowers Professional Development Tribute.

Trish Baker, INFOhio Provider and ICoach, LACA  
Jon Bowers Professional Development Tribute Award



Known for his robust understanding of the library automation system, Jim is being recognized for his willingness to help Ohio school librarians, INFOhio Providers, school districts, and colleagues across the state.

Jim Martin, INFOhio Provider, LGCA Spence White Annual Service Award

### **Libraries Connect Ohio FY2019 Collection Announced**

On Thursday, March 15th, the [State Library of Ohio Board](#) approved a grant to contribute LSTA funding to the Libraries Connect Ohio collection of digital content for FY2019. INFOhio, OhioLINK, and OPLIN, representing school libraries, academic libraries, and public libraries, contribute funding for this collection of high quality digital content. Through this unique partnership of library organizations, Libraries Connect Ohio is able to provide a strong and consistent set of resources that demonstrates the benefits of shared services and effectively serves Ohioans of all ages.

INFOhio will provide more information in the coming weeks on digital content that will be available to all PreK-12 schools through Libraries Connect Ohio and INFOhio. [Be the first to know](#) about all high quality, digital, instructional content for next school year by joining our listserv, subscribing to our newsletter, and connecting with us through social media. Encourage all Ohio PreK-12 educators to do the same!

## INFOHIO UPDATE - CONTINUED

The Libraries Connect Ohio collection of digital content is licensed for a period of 5 years, contingent upon funding, and is evaluated annually. Beginning July 1, 2018 the Libraries Connect Ohio collection of digital content for all Ohioans will include the following:

### EBSCO

**Academic Search Premier** Full text for more than 4,600 journals, including nearly 3,900 peer-reviewed titles. Covers the academic disciplines offered in colleges and universities.

**Alt Health Watch** Alternative health articles from journals focused on complementary, holistic, and integrated approaches to health care and wellness.

**Biography Reference Bank** Articles on a half-million people from antiquity through today.

**Business Source Premier** Full text for more than 1,100 journals, magazines, eBooks, company profiles, and country, market, and industry reports covering a variety of business disciplines including accounting, finance, economics, marketing, and management.

**Computer Source** Full text for nearly 300 publications covering the latest information and current trends in high technology including computer science, programming, artificial intelligence, cybernetics, information systems, robotics, and software.

**Consumer Health Complete** Articles cover all areas of health and wellness, from mainstream medical information to complementary, holistic, and integrated medicine.

**ERIC (Education Resource Information Center)** Full-text for more than 323,000 journal articles, research reports, curriculum and teaching guides, conference papers, dissertations and theses, and books, and additional citations for more than 1.3 million records on all aspects of education.

**Health Source: Consumer Edition** Full text consumer health magazines, health-related pamphlets, health reference books, Clinical Reference Systems reports (in English and Spanish). Also includes the full text of AHFS Consumer Medication Information, which provides Drug information monographs written in lay language for consumers, and Merriam-Webster's Medical Desk Dictionary.

**Literary Reference Center** Biographical and critical information on major works of authors of all nationalities and time periods. eBooks included.

**MAS Ultra: School Edition** Full text of popular magazines for high school students, biographical articles, primary source documents, eBooks (including the Columbia Encyclopedia, the CIA World Fact Book, and World Almanac & Book of Facts), and an image collection. Lexiles included.

**MasterFILE Premier** Full text for nearly 1,700 periodicals covering general reference, business, health, education, general science, multicultural issues and more. Also contains reference books, primary source documents, and an image collection.

## ***INFOHIO UPDATE - CONTINUED***

**MEDLINE** Authoritative information on medicine, nursing, dentistry, veterinary medicine, the health care system, pre-clinical sciences, and more.

**Middle Search Plus** Full text of popular magazines for middle school students, biographical articles, historical essays, primary source documents, and an image collection. Lexiles included.

**Newspaper Source** Cover-to-cover full text for more than 40 U.S. & international newspapers, full text transcripts for television and radio news, and selective full text for 389 regional U.S. newspapers.

**Points of View Reference Center** Multiple perspectives on current issues presented in overview essays and journal articles. A prime source for persuasive arguments and essays. Lexiles included.

**Primary Search** Full text of popular magazines for elementary school students, eBooks (including American Heritage Children's Dictionary), and an image collection. Lexiles included.

**Professional Development Collection** Highly specialized collection of education journals, including more than 350 peer-reviewed titles, and educational reports.

**Psychology & Behavioral Sciences Collection** Journals on psychology and behavioral sciences with emphasis on child and adolescent psychology and various areas of counseling.

**Regional Business News** Regional business publications covering all metropolitan and rural areas within the United States.

**Religion & Philosophy Collection** Journals covering such topics as world religions, major denominations, biblical studies, religious history, epistemology, political philosophy, philosophy of language, moral philosophy, and the history of philosophy.

**Science Reference Center** Full text of science and math encyclopedias, reference books, and periodicals, searchable by topic and standard.

**Sociological Collection** Journals covering information in all areas of sociology, including social behavior, human tendencies, interaction, relationships, community development, culture and social structure.

**TOPICsearch** Current events database that lets students explore social, political, and economic issues, scientific discoveries, and more. Full text sources include international and regional newspapers, periodicals, biographies, public opinion polls, book reviews, pamphlets, and government information. Use the dropdown menus for Current Events or Topics to locate relevant articles. Lexiles included.

**Vocational & Career Collection** Designed to meet a wide variety of vocational and technical research needs. Full text for over 330 trade and industry-related periodicals.

**GreenFILE** Collection of scholarly, government, and general interest titles cover global climate change, green building, pollution, sustainable agriculture, renewable energy, recycling, and more. Full text for more than 13,000 Open Access items.

## INFOHIO UPDATE - CONTINUED

**EBSCO Open Access eBooks** More than 3,000 Open Access or public domain eBooks. Sources include Project Gutenberg, Generic NL Freebook Publisher, and Air University Press.

**Teacher Reference Center** Indexing and abstracts (no full text) for 280 education periodicals, most of which are peer-reviewed, on topics including assessment, best practices, continuing education, current pedagogical research, curriculum development, elementary education, higher education, instructional media, school administration, teacher education, and more.

**Home Improvement Reference Center (new)** Full-text magazines and trade publications, reference books, images, and videos with “how-to” information covering a variety of home improvement and repair projects including maintenance, remodeling, electrical work, decorating, gardening, plumbing, and more.

**Hobbies & Crafts Reference Center (new)** Full-text magazines, reference books, recipes, hobby profiles, and videos with “how-to” instructions and creative ideas covering a variety of hobbies including arts and crafts, collecting, gardening, indoor and outdoor recreation, kids' crafts, needlecrafts, papercrafts, model building, performing arts, and science and technology.

**Small Business Reference Center (new)** Full text for many small business periodicals, reference books, videos, industry information, state-specific demographic data, and details on how to create business plans.

### World Book

**Early World of Learning** Includes eBooks, games, and digital media that develop language skills and introduces critical childhood skills for numbers, shapes, colors, opposites, and more. Lexiles included.

**World Book Kids** Online encyclopedia includes eBooks, videos, activities, read-aloud, and translation features. Lexiles included.

**World Book Student** Online encyclopedia includes eBooks, videos, activities, primary sources, read-aloud, and translation features. Lexiles included.

**World Book Advanced** Online encyclopedia includes eBooks, videos, activities, primary sources, read-aloud, and translation features. Lexiles included.

**L'Encyclopedie Decouverte** French-language encyclopedia for French speakers and French language learners. Includes maps, images, and activities. Integrates with World Book Kids.

**Enciclopedia Estudiantil Hallazgos** Spanish-language encyclopedia for Spanish speakers and Spanish language learners. Includes videos, compare and contrast features, and a visual dictionary. Integrates with World Book Kids.

**Hispanica Saber** Academic level Spanish-language encyclopedia for Spanish speakers and Spanish language learners, written from a Latin American perspective. Includes timelines, statistics, visual navigation, and multimedia.

**World Book Timelines** Collection of timelines. Includes features for students to create and share their own timelines.



## INFOHIO UPDATE - CONTINUED

### Gale

**Chilton's** Digitized collection of 17502 manuals on Automotive Service and Repair, Diagnostics, Maintenance, Wiring, Technical Bulletins, and Recalls.

**Kids Infobits** Provides interesting and important facts with connections to current and past events. Indexed, searchable content along with more than 16,600 images, over 1,700 kid-friendly charts and graphs, and more than 600 high-quality educational videos are provided from resources including books, magazines, and news periodicals. Contains content in popular subject categories including Animals, Arts, Geography, Health, Literature, People, Social Studies, Technology, and more.

### Oxford

**Oxford Research Encyclopedias** Approximately 3,000 long-form academic encyclopedia articles across 25 subject-based encyclopedias including African History, American History, Asian History, Business and Management, Climate Science, Communications, Criminology, Economics and Finance, Education, Environmental Science, Global Public Health, International Studies, Latin American History, Linguistics, Literature, Natural Hazard Science, Neuroscience, Planetary Science, Politics, Psychology, Religion, Social Work.

**Very Short Introductions** Academic introductions to and historical overviews of a wide range of topics including Abolitionism, Islamic Ethics, British Cinema, Tolstoy, Modern Architecture, Artificial Intelligence, the Psychology of Music. Originally a print series of short books (each about 150 pages), now digitized. Over 500 titles (one topic per title) in the following subjects: Arts & Humanities, Dictionaries & Reference, Law, Medicine & Health, Science & Mathematics, Social Sciences

### Prior Purchase

**Literature Online** Cross-searchable database of full-text literature and criticism covering works of poetry, prose, and drama in English.

Large scale street plans produced by the **Sanborn Fire Insurance** company from 1867 to 1970 showing the outline of each building including the location of windows and doors together with street names, street and sidewalk widths, property boundaries, building use, and house and block numbers.

## ***INFOHIO UPDATE - CONTINUED***

Discontinued through LCO

**Ancestry.com**  
**Science Online**

INFOhio Subscriptions, FY19

**Science Online, Licensed as of 4/20/2018**

**ISearch, licensed as of 4/20/2018**

**BookFlix, licensed as of 4/20/2018**

**DVC content – licensed as of 4/20/2018**

**More to come...**

## INFOHIO UPDATE - CONTINUED



### **END-OF-YEAR CHECKLIST**

1. 2018/2019 District calendars – send to Dave
2. New Staff hired for 2018/2019– send names to Dave
3. Retired/moved staff for 2018/2019 – send names to Dave
4. Clean up INACTIVE Patrons
  - Run PAT:List Users report
  - Specify <7/1/2018 in the Privilege exp.date: (located under the User Selection tab
  - This report will also help you clean up any INACTIVE students with FINES/FEES.
5. Clean up any Titles WITHOUT copies
  - From the ALL TITLES report tab, select the **“List Titles with No Copies”**
  - **Under the Call Number Selection tab – select your Library**
  - **Under the Sorting Tab – sort by call number so that those titles with XX Call numbers will be near the end of the report.**
  - **REMEMBER – check the FORMAT report option prior to VIEWING/PRINTING report**
  - **Remove any duplicate titles that you might have already catalogued...this would indicate just a duplicate SmartPort capture**
  - **Complete any titles that need further processing – Add barcode, call number, etc.**
6. Check any books that might be INTRANSIT
  - Go to the Special Circulation Functions Wizard
  - Click on the Pending Transits Wizard – this will show any books INTRANSIT to your library.
  - Check for the books and just RECEIVE ITEM if you have it on your shelves.

## ***INFOHIO UPDATE - CONTINUED***

### **END-OF-YEAR CHECKLIST**

#### **7. Conducting an Inventory**

Consider utilizing MobileCirc for an interactive inventory. Please consult the Library Staff: Workflows Handbook – view documents under the BLUEcloud Section:

MC-Access/Activation

MC Setup

MC Inventory

#### **8. Clean up any SAVED TEMPLATES**

Go to your Reports and Notices Wizard and REMOVE any old or unused report templates that you no longer need.

**NOTE: CONTACT ME IF YOU NEED HELP!**



## *TECHNICAL SERVICES UPDATE*

### **Network Operations:**

- OME-RESA is maintaining over 90 high-speed direct connections that provide over 8Gbps of bandwidth capacity.
- Daily ITC internet utilization has begun to peak collectively over 5.5 Gbps to OARnet.
- Commodity bandwidth provisioning to OARnet is 6.0 Gbps.
- FY18-19 Provisioning 7-8 Gbps.
- OME-RESA will be upgrading the primary uplinks to OARnet to 20GB connections.
- Over 20 district network upgrades/installs are scheduled for the summer.
- Datacenter firewall upgrades are scheduled for the summer of FY18.
- Customer premise equipment upgrades will include UPS and iPerf testing nodes.

### **System Operations:**

- All Datacenter server systems will be updated and patched with the latest security updates over the summer.
- Progress Book Suite is scheduled for migration to the MCOECN cloud on June 18, 2018.
- USAS and USPS software transitions are ongoing.
- Middleware pilot is in process with Indian Valley Schools featuring Alma.

### **Cybersecurity:**

- Developing ITC Cybersecurity policy based on NIST standards.
- KnowBe4 was purchased with limited licensing for testing within the OME-RESA service area.
- KnowBe4 will provide end users with Cybersecurity awareness training.
- OME-RESA developing a Cybersecurity service which will provide districts with resources to enhance local data security.
- Working with districts to verify and update current global firewall configurations in an effort to minimize external threats and exploits.

### **Administrative:**

- Be proactive when planning future network/bandwidth upgrades
- We are developing automated PRTG notifications to alert district personnel to conditions in which a site's bandwidth utilization is high
- Periodically check OME-RESA sensor systems (Orion/PRTG) for metrics
- Future bandwidth minimums (1Mbps per student device)

### **OME-RESA Regional Meeting:**

- Regional Spring Meeting is scheduled for May 25th, 2018 (8:30am to 12:30pm) at the Joe Carlisle Café located within Buckeye Career Center.

## ***TECHNICAL SERVICES UPDATE - (CONTINUED)***

### Study: Young victims of cyberbullying twice as likely to attempt suicide and enact suicidal behavior

Children and young people under 25 who are victims of cyberbullying are more than twice as likely to self-harm and enact suicidal behavior, according to a study.

New research suggests that it is not just the victims of cyberbullying that are more vulnerable to suicidal behaviors, but the perpetrators themselves are also at higher risk of experiencing suicidal thoughts and behaviors.

Cyberbullying is using electronic communication to bully another, for instance by sending intimidating, threatening or unpleasant messages using social media.

The systematic review study, led by Professor Ann John at Swansea University Medical School in collaboration with researchers from the Universities of Oxford and Birmingham looked at more than 150,000 children and young people across 30 countries, over a 21-year period.

Their findings, published in the *Journal of Medical Internet Research*, highlighted the significant impact that cyberbullying involvement (as bullies and victims) can have on children and young people.

The researchers say it shows an urgent need for effective prevention and intervention in bullying strategies.

Professor Ann John said: "Prevention of cyberbullying should be included in school anti-bullying policies, alongside broader concepts such as digital citizenship, online peer support for victims, how an electronic bystander might appropriately intervene; and more specific interventions such as how to contact mobile phone companies and internet service providers to block, educate, or identify users".

## *TECHNICAL SERVICES UPDATE - CONTINUED*

"Suicide prevention and intervention is essential within any comprehensive anti-bullying programs and should incorporate a whole-school approach to include awareness raising and training for staff and pupils".

A number of key recommendations have been made:

- Cyberbullying involvement should be considered by policymakers who implement bullying prevention (in addition to traditional bullying) and safe Internet use programs.
- Clinicians working with children and young people and assessing mental health issues should routinely ask about experiences of cyberbullying and be trained to do so.
- Children and young people involved in cyberbullying should be screened for common mental disorders and self-harm.
- School, family, and community programs that promote appropriate use of technology are important.
- Prevention of cyberbullying should be included in school anti-bullying policies, alongside broader concepts such as digital citizenship, online peer support for victims, how an electronic bystander might appropriately intervene; and more specific interventions such as how to contact mobile phone companies and Internet service providers to block, educate, or identify users.
- Suicide prevention and intervention is essential within any comprehensive anti-bullying program and should incorporate a whole-school approach to include awareness raising and training for staff and pupils. The study also found a strong link between being a cyber-victim and being a perpetrator. This duality was found to particularly put males at higher risk of depression and suicidal behaviors.

The researchers highlighted that these vulnerabilities should be recognized at school so that cyberbullying behaviors would be seen as an opportunity to support vulnerable young people, rather than for discipline.

It was recommended that anti-bullying programs and protocols should address the needs of both victims and perpetrators, as possible school exclusion might contribute to an individual's sense of isolation and lead to feelings of hopelessness, often associated with suicidal behaviors in adolescents and young people.

## *TECHNICAL SERVICES UPDATE - CONTINUED*

The research also found that students who were cyber-victimized were less likely to report and seek help than those victimized by more traditional means, thus highlighting the importance for staff in schools to encourage 'help-seeking' in relation to cyberbullying.

**Source:**

[http://www.swansea.ac.uk/press-office/latest-research/  
youngvictimsocyberbullyingtwiceaslikelytoattemptsuicideandself-harmstudyfinds.php](http://www.swansea.ac.uk/press-office/latest-research/youngvictimsocyberbullyingtwiceaslikelytoattemptsuicideandself-harmstudyfinds.php)



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